



# Ministry of Education

## Duty-free Concession (Teachers)

### Application form for duty-free concession (Teachers)

**The deadline for submission is April 30, 2023.**

#### Please fill out the fields below.

1. Region/Education District: \_\_\_\_\_
2. First Name: \_\_\_\_\_
3. Last Name: \_\_\_\_\_
4. Present School: \_\_\_\_\_
5. Present Position: \_\_\_\_\_
6. Date of first appointment: \_\_\_\_\_  
Example: January 7, 2019
7. Date of present appointment: \_\_\_\_\_  
Example: January 7, 2019

#### Eligibility Criteria

Criteria (A) - All Heads/Principals and Deputy Heads/Deputy Principals of Grades “A” and “B” Schools/Institutions, immediately on appointment with three (3) years remaining before retirement.

Criteria (B) - All Headmasters/Mistresses/Administrators of Grades “C”, ”D” and “E” Schools/institutes after three (3) years in their appointment with three (3) years remaining before retirement.

Criteria (C) - All Senior Masters/Mistresses and Heads of Departments of all schools and Lecturer II of CPCE/Technical/Craft Institutions after six (6) years in the same position after their appointment. These persons must have at least three (3) years remaining before retirement.



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8. Select eligibility criteria:

*Mark only one*

1. Criteria A
2. Criteria B
3. Criteria C

9. Vehicle or Outboard engine interested in:

*Mark only one*

1. Category A – Vehicle – Max 1800CC
2. Category B – Outboard engine – Max 75HP

10. Contact information:

1. Telephone number: \_\_\_\_\_
2. Email: \_\_\_\_\_

**Applications should be submitted with copies of relevant documents: Birth Certificate, First and Present Appointment Letters, TIN Certificate and National ID. Applicants can submit copies to the Office of DCEO Development, 21 Brickdam, G/T or email to [dceo.development@moe.gov.gy](mailto:dceo.development@moe.gov.gy).**