

MINISTRY OF EDUCATION

National Centre for Educational Resource Development (NCERD)

Education Management Certificate Course 2021- 2022

A specialized course particularly designed to improve your leadership skills

Trained Teachers working in senior management positions (HMs, DHMs, SMs, HODs, and Teacher-in-Charge; SAMs for Nursery Schools) are invited to submit applications to pursue the Education Management Certificate Course – January 2021 – December 2022 (2 years) hosted by NCERD/ MoE.

APPLICATION FORM

Name (Surname First): _____

Age: _____ Region: _____ School _____

School Address: _____ Tel # _____

Home Address: _____ Cell # _____

Email Address _____

Present Status: _____ Acting Status _____

Academic Qualifications: _____

Professional Qualifications: _____

Experience: # of years untrained: _____ # of years trained _____

I intend to complete the programme in the specified 2 years period.

Signature of Head Teacher: _____ Date: _____

Submit to: Director
National Centre for Educational Resource Development (NCERD)
3 Battery Road
Kingston, Georgetown. Tel# 225-6723/2270163

DEADLINE FOR SUBMISSION: FRIDAY DECEMBER 11, 2020

The applicant is required to prepare a one pager of approximately 250 words as to why the course is important to him/her and how knowledge and skills gleaned will be used for the benefit of the students and by extension the school.